



## Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A<sup>+</sup> Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> Cycle)

Gandhi Nagar, Vellore - 632 006,  
Tamil Nadu, South India.

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Off : 91 416 22 41 774  
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### 4.6 Extension Services

As the youth of India aspire for a better life, millions of them enter higher education institutions and are exposed to a new world of ideas. In addition to the subjects they have chosen for study, it is essential to inculcate in them a sense of social responsibility.

The young students who opt for higher education are energetic and curious about contributing something to society. Proper guidance and support by the institutions at this juncture can reinforce their ethical and social responsibilities.

Auxilium College, recognizing the importance of social responsibility of a higher education institution, constituted an apex body named "Extension Services" to visualize and coordinate the various extension and social responsibility activities of the College.

The Extension Services of Auxilium College has recommended the concept of "developing social responsibility for inclusive development" as an integral part of the strategy for inculcating social values in young people. It is based on our strong realization that the students of the College not only improve their livelihoods and advance their professional opportunities but also become and act as good and honest citizens and to be agents of social transformation. The College Extension Services is known as Auxilium CARES (Community, Awareness, Reach out, Extension Service). The Extension Services may undertake activities catering to the needs of diverse sections of society following the Mission and Vision of the College.

*S. Srinivasan*

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### 4.6.2 Extension Services Policy

1. Involving the staff and students in the service of the rural and the urban poor for the social transformation of the academic community itself.
2. Empowering the poor with knowledge and skills for improving their quality of life and for their liberation.
3. Sensitizing students about the current socio-economic and political realities.
4. Designing programmes for the protection and conservation of the environment.
5. Helping the local government to improve their quality of governance.
6. Designing and implementing short-term courses and workshops for continuing education and professional development of the poor.
7. Acting as a nodal Centre, coordinating short-term courses, workshops, training programmes and outreach programmes offered by various departments of the College.

*Sr. Inghu*

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### 4.6.3 Activities (Programmes)

The programmes are to be developed considering the needs of the community. Surveys and discussions with experts, NGOs, Political Leaders, and Government officials need to be contacted before finalising the strategies and programmes of the College. The ideas which come up during such interactions shall be discussed at the Centre and the decision taken shall be communicated to the Principal and approval shall be sought before launching the programmes/activities. The guidelines regarding the selection and conduct of extension services and Institutional Social Responsibility measures of individual departments are given below.

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### 4.6.4 Selection of the Programme

1. Extension services of each Department must be planned sufficiently early and must be included in the annual plan of the department presented in the Handbook.
2. The Extension Services Centre would assist in identifying various possibilities for extension activities of each teaching Department.
3. All the extension services organized by the Departments shall be channelized through the Auxilium CARES and its Dean.
4. All extension activities of NSS, NCC, Associations, Clubs, Groups and Movements shall be organized under the aegis of Auxilium CARES.
5. All the secretarial and administrative matters connected with the extension services shall be performed through the office of the Auxilium CARES.
6. The HOD / the staff in charge of Extension Services shall intimate the programmes undertaken within the limits of this policy document to the Dean of Auxilium CARES in the prescribed format containing well-articulated objectives, action plan, protocol, financial implications and time frame, the faculty and students involved, before implementing the project.
7. A need assessment shall be conducted before establishing the objectives of the programme.
8. Avoiding any extension activity that conflicts with the vision and mission of the College.
9. Programmes should be arranged without affecting regular classhours to the extent possible.

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## 4.6.6 Activities

1. Strengthening school education in the neighbourhood by organising supplementary education for school-going children and dropouts.
2. Organising non-formal and adult literacy programmes to achieve total literacy in the target areas.
3. Placing our infrastructural facilities such as labs, playgrounds, and classrooms, at the service of the poor.
4. Launching with the help of the local people and Government agencies small income-generating projects.
5. Encouraging students to make use of their cultural talents to promote social awareness among the people.
6. Organising forums for village women and youth so that they undertake developmental activities for improving their quality of life and get involved in social and human rights issues.
7. Organising free medical camps and community health programmes with the help of voluntary doctors, primary health centres and social workers at the grass-roots level.
8. Involving students in health education and nutrition programmes for children and women.
9. Organising programmes on environmental awareness and education.
10. Enabling the people to identify local problems and represent them effectively to the respective government departments for the speedy redressal of their grievances.

*Sr. Laxman*

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### 4.6.7 Method of Activities

The Dean of Auxilium CARES is in charge of the College Extension Services. She shall be assisted by volunteer staff members from every department. The University Grants Commission (UGC) has recognised extension work, as a third dimension of higher education along with teaching and research. Hence the programmes organised by the Auxilium CARES form an integral part of the College curriculum and it is mandatory that the undergraduate students of the College participate in them as a requirement for their final certification.

1. Every undergraduate student should put in a minimum of 90 hours spread over six semesters. On completion, they are given one credit for participating in the extension programme.
2. The organisation and the activities of Auxilium CARES shall be modified to suit the local needs.
3. One of the important activities of Auxilium CARES, besides the ones mentioned above, is to establish linkages with NGOs, voluntary organisations, action groups and people's movements in the area to collaborate with them in the task of social transformation.

*S. Anandhan*

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